



REVEALING HOPE
RESTORING LIFE

Role Title & Details

Role Title: Equipment Coordinator

Team / Capacity: DART Field Team

Reports To: Team Leader

Location: Field-Based

Employment Type: Mission Assignment

Date Prepared: 25/04/2026

Role Identity Statement

This role exists to oversee and maintain all non-IT equipment used by the DART team, including vehicles, generators, tools, camping infrastructure, and operational field equipment. The Equipment Coordinator ensures that equipment remains functional, safe, organised, and ready for deployment, ongoing field operations, and return transport when required.

Purpose of the Role

To provide reliable oversight, maintenance, and coordination of non-IT equipment so the DART team can operate safely, efficiently, and effectively in challenging disaster response environments.

Primary Contributions

- Well-maintained vehicles, generators, and field equipment
 - Prompt troubleshooting and response to equipment failures
 - Effective setup and support of camp infrastructure when required
 - Organised preparation and packing of equipment for return transport
 - Reliable operational support for field activities and logistics
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Key Responsibilities

1. Equipment Oversight

- Support and advise the Team Leader regarding equipment needs and operational readiness
- Maintain oversight of all non-IT equipment, tools, and field resources
- Inspect, maintain, and troubleshoot equipment issues and failures

- Ensure equipment is functional, organised, and safely stored during deployment
 - Monitor usage and condition of equipment to minimise operational disruptions
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2. Vehicle & Camp Support

- Maintain all vehicles by monitoring fuel levels, checking fluids, monitoring tyre pressure, and ensuring spare tyres and essential equipment are available
 - Oversee generators, tools, camping equipment, and associated operational resources
 - Coordinate repairs or maintenance requirements where necessary
 - If camping operations are required, identify suitable campsite locations and coordinate setup of tents, generators, cooking facilities, water systems, and related camp infrastructure
 - Ensure camp operations remain functional, safe, and organised
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3. End-of-Mission Preparation

- Coordinate the packing, inventory, and preparation of equipment and tools for return transport
 - Ensure equipment is cleaned, organised, and accounted for prior to redeployment or storage
 - Assist in documenting equipment usage, losses, damages, or maintenance requirements following deployment
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4. Operational Support & Safety

- Support field teams with operational equipment needs during response activities
 - Promote safe use and handling of tools, generators, vehicles, and camp infrastructure
 - Identify and mitigate equipment-related safety risks
 - Assist with logistics and operational coordination where required
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Leadership Framework Expression

Heart of the Leader: CHARACTER (Heart)

Actively growing in your love for God by:

- Serving faithfully through practical support and stewardship
- Demonstrating reliability, diligence, and responsibility
- Remaining adaptable and calm under pressure

Expressing God's love for others by:

- a) Supporting the team through dependable operational service
- b) Caring for the wellbeing and safety of team members
- c) Working humbly and collaboratively in diverse environments

Coach – Supports team members in the safe and effective use of equipment

Direction Setter – Maintains structure, organisation, and operational readiness

Change Agent – Responds quickly and practically to equipment and field challenges

Spokesperson – Represents the organisation professionally with suppliers, mechanics, and local service providers

Measures of Fruitfulness

- Reliable and operational field equipment throughout deployment
 - Safe and effective management of vehicles and camp infrastructure
 - Prompt response to equipment failures and maintenance needs
 - Organised packing and preparation for transport and redeployment
 - Reduced operational disruptions caused by equipment issues
 - Strong support provided to the wider DART team
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Requirements for the Role

Schooling / Knowledge / Experience

- Practical and hands-on problem-solving ability
 - Experience maintaining or operating tools, vehicles, generators, or field equipment is beneficial
 - Strong organisational and operational support skills
 - Ability to troubleshoot and adapt in field environments
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Supplied by GAIN

- Knowledge of the work of GAIN/Power To Change Australia
 - DART training
 - Field trip experience
 - Internship opportunities
 - Ongoing refresher training
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Other Requirements

- English language ability (spoken and written); additional languages are beneficial
- Ability to work under pressure and in difficult environments
- Good physical health
- Psychological stability and resilience
- Flexibility and short-term availability

- Strong teamwork capacity
 - Willingness to fulfil duties faithfully and professionally
 - Readiness to deploy to disaster areas for at least 3 weeks; ideally 4 weeks to 3 months
 - Stable and supportive personal environment
 - Intercultural competence and adaptability
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Nature of the Appointment

- Field-based disaster response assignment
 - Requires deployment to disaster-affected regions
 - Physically demanding role involving equipment handling and operational field support
 - Requires flexibility, resilience, and practical problem-solving in dynamic environments
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Review Rhythm

Performance will be reviewed following deployments, including debriefing with the Team Leader and Lead Agency to support accountability, learning, and continuous improvement.